

CONTRA COSTA COLLEGE
College Council Minutes

Date: Thursday, February 8, 2018

Time: 2 pm to 4 pm

Room: Fireside Hall, Contra Costa College, 2600 Mission Bell Drive, San Pablo, CA 94806

Management:

Tish Young (Speaker)
Jason Berner
Ken Sherwood
Mariles Magalong
Mojdeh Mehdizadeh

Faculty:

Beth Goehring (Speaker)
Wayne Organ
Bonnie Holt
Alissa Scanlin

Classified:

Ashley Carter (Speaker)
Lorena Cortez
Joel Nickelson-Shanks
Kelly Ramos
Leticia Mendoza

Students:

Aireus Robinson (Speaker)
Astrid Pumarica
Alfredo Gutierrez

| TOPIC | DISCUSSION | ACTION ITEMS |
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| 1. Call to Order by Chair | <p>The meeting was called to order at 2:10p.m.</p> <p>Present: Tish Young, Jason Berner, Ken Sherwood, Mariles Magalong, Mojdeh Mehdizadeh, Beth Goehring, Bonnie Holt, Alissa Scanlin, Joel Nickelson-Shanks, Kelly Ramos, Ashley Carter, Lorena Cortez, Mayra Padilla, Karl Debro, Cody Poehnelt</p> <p>Guests included: Maryam Attai and Judy Flum</p> | |
| Presentations | | |
| 2. Public Comment | None | |
| 3. Approval of Agenda | <p>Faculty moved to have the Student Success Committee report moved up after the approval of the minutes. Classified seconded the motion. The agenda was unanimously approved.</p> | Revise agenda |
| 4. Approval of Minutes from 02/08/18 | <p>Faculty moved to approve the minutes. Classified seconded the motion. The minutes were approved.</p> | No action items |
| Standing Committee Report – Student Success Committee | | |

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| <p>5. Student Success Committee</p> | <p>Karl Debro provided the Student Success Committee report:</p> <ul style="list-style-type: none"> • Brad Phillips from IEBC (Institution for Evidence-Based Change) returned providing more information on data, understanding the difference between leading and lagging indicators and using this information to make changes on campus. • Discussed providing a professional development workshop around instructional effectiveness, engaging students and having assignments that can assess students early in the semester. | <p>No action items</p> |
| <p>Action Items Removed from Consent Agenda / Non-consent Agenda – Action Items</p> | | |
| <p>6. CCC Distance Education Strategic Plan</p> | <p>Judy Flum gave an overview of the CCC Distance Education Strategic Plan to be approved by College Council contingent upon the approval by the Planning Committee at their next meeting scheduled on Friday, February 9, 2018.</p> <p>DE is a growth area for the college. CCC has chosen to apply to be part of the Online Education Initiative (OEI) cohort. If chosen CCC will receive resources to address equity and help build a strong curriculum.</p> <p>College Council provided the following feedback/edits to the plan:</p> <ul style="list-style-type: none"> • Goal 1: Develop and Promote Principles of Excellence and Increase Quantity of Fully Online Courses. • Added 1.5 To work toward a 100% online transferable degree. • Added 1.6 To continue growth of online courses to meet student and community demands. | <p>The motion passed unanimously.</p> |

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| | <p>Classified moved to approve the DE Strategic Plan with the recommendations made by College Council, contingent upon the approval from the Planning Committee. Students seconded the motion. The vote was called:</p> <p>Management - Aye Classified – Aye Students – Aye Faculty – Aye</p> <p>The motion passed unanimously.</p> | |
| Information/Discussion Items | | |
| 7. Accreditation Report | Tish Young reminded that the accreditation visit is scheduled fall of 2020. This semester she is working on structuring a team to gather evidence and write Institutional Self-Evaluation Report (ISER). | No action items |
| Standing Committee Reports | | |
| 8. Budget Committee | <p>Mariles Magalong provided the Budget Committee report:</p> <ul style="list-style-type: none"> Received applications for budget augmentation. About 90% of departments have applied for the restoration of 10% and additional funding. The Budget Committee will bring forth their recommendations on the May College Council agenda. Reminder of the annual budget presentation on April 11, 2018 from 2:00-3:00pm in GE-312. | No action items |
| 9. Operations Committee | <p>Ken Sherwood provided the Operations Committee report:</p> <ul style="list-style-type: none"> Viewed demonstration of the e-button 911 Cellular. The button is available on computers and via phone app. Uses Wi-Fi and GPS to position callers. The proposal to purchase the software will | 911 Cellular software proposal to be reviewed at Budget Committee |

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| | be taken to the Budget Committee for further discussion. | |
| 10. Planning Committee | No report at this time, the Planning Committee will meet tomorrow, Friday, March 9, 2018. Jason Berner shared that the Integrated Plan group is working on putting a group together to make decisions on how to combine funding streams. | No action items |
| Standing College Council Business | | |
| 11. Campus Construction Updates | <p>Mariles Magalong provided the following updates:</p> <ul style="list-style-type: none"> • The boiler in the AA building will be replaced this semester. The Estimated cost is \$78,000. • All classes and departments are scheduled to be moved out of the AA building during the summer. • Room AA-137 will be converted into two classrooms seating 40 and 32 students. • Over the summer Nursing, EMT and Medical Assisting will moved into their new spaces in the AA building. • HS building will be vacated in the summer. | No action items |
| 12. Measure E Update | <p>Mariles Magalong provided the following updates:</p> <ul style="list-style-type: none"> • PE/Kinesiology project: Beth Goehring and company looked at fitness center equipment selection for purchase. Construction is expected to begin spring 2019 and completed by fall 2020. • Tennis court will be used as a swing space for all court sports. • Current foot print will remain the same for the Women's & Men's locker rooms and Gym. The only addition is the | No action items |

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| | GA new lobby and front entrance. | |
| 13. Marketing Update | <p>Maryam Attai provided the following updates:</p> <p>February (updated list)</p> <ul style="list-style-type: none"> • 6 application workshops • Attended the Coronado Neighborhood Council; the group showed interest in the FLOW program. <p>March (scheduled)</p> <ul style="list-style-type: none"> • 10 college prep workshops (Hercules, DeAnza, Aspire, El Cerrito, Kennedy, Richmond, UCB Trio Academy) • 4 drop- in counseling (DeAnza, Hercules, John Swett, Richmond) • career and major workshop at El Cerrito High school • 5 application workshops (DeAnza, El Cerrito, Pinole, Richmond) • 10 orientation & assessment workshops (Aspire, DeAnza, El Cerrito, Hercules, Kennedy, Richmond, John Swett, Pinole, Vista) • 3 college panels in Oakland and Richmond • 3 college fair at Berkeley, Oakland and Richmond • Tabling at Health Services Day • 4 campus tours, the visitors are Valley View Charter, WCC Adult Ed and Richmond Ministers | No action items |
| 14. Constituency Group Updates | <p><u>Management (Tish Young):</u></p> <ul style="list-style-type: none"> • Management has not met yet. • Office of Instruction is working on the college catalog. • Compressed calendar is moving forward; the schedule | No action items |

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| | <p>will be submitted to the college district on April 13, 2018.</p> <p><u>Classified (Ashley Carter):</u></p> <ul style="list-style-type: none"> • Members are active on hiring committees. <p><u>ASU (Cody Poehnelt)</u></p> <ul style="list-style-type: none"> • Recruiting new senators. • Working on the elections and bylaws, focusing to stabilize ASU. <p><u>Faculty (Beth Goehring):</u></p> <ul style="list-style-type: none"> • Moving forward with guided pathways, structure and release time ideas. • Approved OEI application and Distance Education Strategic Plan. • Faculty will be revising the SLOs on CurricUnet 98% of the SLOs are in CurricUnet. • Upcoming discussion item: website blocking. | |
| 15. Announcements | <ul style="list-style-type: none"> • On March 17, 2018 the Trauma, Justice and Healing: Understanding and supporting student is scheduled in Fireside Hall. • Classified Professionals Development Day is scheduled on March 28, 2018 in Fireside Hall. | No action items |
| 16. Next Meeting: Thursday, April 12, 2018 | | |
| 17. Adjournment | The meeting was adjourned at 3:45pm. | |